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For Release 2001/07/28 : CIA-RDP78-03921A000100010011-4

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SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

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No. 43-69

To: Senior Training Officers
Training Officers of the Support Services

SUPPORT SERVICES REVIEW: TRENDS AND HIGHLIGHTS

Commencing with the 2 - 6 March 1970 running
of the course, quotas have been adjusted as
follows to accommodate two students each from
the other Directorates:

Office of Communications
Office of Security
Office of Logistics
Office of Finance
Office of Personnel
Office of Training
Audit Staff
Office of the Deputy Director
for Support
Office of Medical Services
Clandestine Service
Directorate of Intelligence
Directorate of Science and Technology

Although the general grade requirement for
attendance remains GS-9 through GS-15, to assure
a continuing input of women into the course,
exceptions will be made on an individual basis
to accommodate senior secretaries in grades GS-6,
7, and 8 from Offices and Divisions of the
Support Services.

Students are expected to remain overnight
each night for the four evenings during the course.
Exceptions, based upon family or work emergencies
and attendance at night school courses, are made
by the Course Administrator, [REDACTED]

On occasion, some students appear, at
least initially, less than enthusiastic over having
been "put in" or "told" that they would attend the

(Over, please)

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DOC	9	REV DATE	3 April 80	BY	025614	25X1A
ORIG COMP	11	OPI	11	TYPE	30	
ORIG CLASS	S	PAGES	2	REV CLASS	C	
JUST	22	NEXT REV		AUTH	HR 70-2	

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course. Such unfortunate situations could be prevented or alleviated if supervisors and Training Officers would explain beforehand the objectives of the course and the basis for selection.

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